Mayor Frascella called the meeting to order at 7:00 p.m. and requested the Clerk to call the roll. The following members were present: Committeemen, Mr. Alexander, Robert Faber, Stanley Moslowski Jr., and Mayor Robert A. Frascella. Also present at the dais: Dana L. Tyler, Municipal Clerk, Dianne Kelly, CFO/Administrator, Dennis A. Collins, Esq., Township Attorney. Absent: Committeewoman Mount.

Following the Flag Salute, the Clerk announced that the Notice requirements of R.S. 10:4-18 for an "Annual Notice" had been satisfied by the publication of the required advertisement in the Asbury Park Press and the Messenger Press January 12, 2017, posting the notice on the Board in the Upper Freehold Township Municipal Building and filing a copy of said notice with the Municipal Clerk.

**REPORTS:** Committee Liaisons will each provide reports on their respective departments, monthly reports prepared by Department Heads, listed herein, are on file in the office of the Municipal Clerk.

- Construction Department – July & August 2017
- Tax Collector’s Report – July & August 2017
- Municipal Court Report – July 2017
- Treasurer Report – July 2017

**CORRESPONDENCE:** The following correspondence has been received and is on file in the office of the Municipal Clerk. These items will be kept at the counter for review for the next week.

- Borough of Farmingdale & Millstone Township adopted a Resolution Urging the State Legislature to pass common sense affordable housing rules
- Letter to Monmouth County Parks – copy attached
- State of NJ, Department of Environmental Protection – Know the Bear Facts, Black Bears in NJ
- CASA for Children of Monmouth County
- Monmouth County Planning Board Planning Merit Award Program 2017 – copy attached
- Right to Farm Outreach Efforts for 2017-2018 – copy attached
ORDINANCE 285-17 – PUBLIC HEARING

AN ORDINANCE AMENDING CHAPTER VII (TRAFFIC) AMENDING SECTION 7-30 ENTITLED “MID BLOCK CROSSWALKS” OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF UPPER FREEHOLD.

BE IN ORDAINED by the Mayor and Township Committee of the Township of Upper Freehold, County of Monmouth, and State of New Jersey that Chapter III (Police Regulations) of the Revised General Ordinances of the Township of Upper Freehold be and are hereby amended or supplemented as follows:

PURPOSE

The purpose of this Ordinance is to codify existing cross walks in the Township to permit enforcement of applicable law.

Chapter VII (Traffic) of the Revised General Ordinances of the Township of Upper Freehold be and are hereby amended or supplemented as follows (new text is double underlined, text to be deleted is struck through and notations to the reader and changes in subparagraph designations either with or without changes to content are italicized):

SECTION 1

7-30 MID-BLOCK CROSSWALKS.

A Mid-Block Crosswalk shall be established and maintained at the following location:

<table>
<thead>
<tr>
<th>Name of Street</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jonathon Holmes Road</td>
<td>Between County Route 539 and Wygant Rd.</td>
</tr>
<tr>
<td>Burlington Path Road</td>
<td>Between County Route 539 and Wygant Rd.</td>
</tr>
<tr>
<td>Davis Station Road</td>
<td>Between County Route 539 and Grant Drive</td>
</tr>
<tr>
<td>Davis Station Road</td>
<td>Between Mill Pond Drive and Imlaystown Lake/Dam Bridge</td>
</tr>
</tbody>
</table>

SECTION 2:

Note: In addition to matters listed on this agenda the Township Committee, the executive and legislative body of the Township of Upper Freehold may take any action in the form of a motion on other business as may be deemed necessary.
REPEALER  All Ordinances or parts thereof inconsistent with the provisions of this Ordinance is adjudged to be invalid, such adjudication shall apply only to section paragraph, subdivision, clause, or provision to adjudged and the remainder of this Ordinance shall be deemed valid and effective.

SECTION 3:  
All Ordinances or parts thereof which are inconsistent with or in conflict with this Ordinance or any part hereof are hereby repealed to the extent of said inconsistency.

if the provisions of any Section, subsection, paragraph, subdivision or clause of this Ordinance shall be adjudged invalid by a Court of competent jurisdiction, such Order or Judgment shall not affect or invalidate the remainder of any Section, subsection, paragraph, subdivision or clause of this Ordinance or any other Ordinance which is referred to herein by reference and to this end, the provisions of this Section, subsection, paragraph, subdivision or clause of this Ordinance are hereby declared to be severable.

The following Ordinance was offered by Mr. Moslowski Jr., moved and seconded by Mr. Alexander.

There being no Public Comment the Mayor closed the Public Hearing:

This Ordinance was approved by the following vote:  Mr. Alexander, aye; Mr. Faber, aye; Mr. Moslowski Jr. aye; and Mayor Frascella aye.

RESOLUTION 151-17 A RESOLUTION AUTHORIZING PAYMENT OF BILLS

The following Resolution was offered by Mr. Alexander, moved and seconded by Mr. Faber.

BE IT RESOLVED, that the following bills, properly certified be the Chief Financial Officer, be paid:

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current Fund</td>
<td>$1,993,291.72</td>
</tr>
<tr>
<td>Capital General Fund</td>
<td>5,220.56</td>
</tr>
<tr>
<td>Coah Trust Fund</td>
<td>1,645.40</td>
</tr>
<tr>
<td>Developer Escrow Fund</td>
<td>6,673.40</td>
</tr>
<tr>
<td>Dog Trust Fund</td>
<td>$1,332.90</td>
</tr>
<tr>
<td>Municipal Drug Alliance Trust Fund</td>
<td>$468.52</td>
</tr>
<tr>
<td>Open Space Trust Fund</td>
<td>$15,868.77</td>
</tr>
</tbody>
</table>

Note: In addition to matters listed on this agenda the Township Committee, the executive and legislative body of the Township of Upper Freehold may take any action in the form of a motion on other business as may be deemed necessary.
Upper Freehold Township Committee Regular Meeting

September 7, 2017

Public Defender Trust Fund $225.00
Recreation Trust Fund $14,514.04

Total $2,039,240.31

This Resolution was approved by the following vote: Mr. Alexander, aye; Mr. Faber, aye; Mr. Moslowski Jr. aye, except T&M Associates; and Mayor Frascella aye.

RESOLUTION 152-17 A RESOLUTION APPOINTING AN ACTING PART TIME MUNICIPAL COURT ADMINISTRATOR FOR THE MUNICIPAL COURT – KEREN SHELLEY

The following Resolution was offered by Mr. Alexander, moved and seconded by Mr. Moslowski Jr.

WHEREAS, the Municipal Court Judge has informed the Township Committee that there is a need to appoint additional personnel as Acting Part-time Court Administrators to substitute for Township Court Personnel in times of their absence; and,

WHEREAS, Keren Shelley is a Court Administrator in the State of New Jersey and is therefore qualified to serve as an Acting Part time Municipal Court Administrator; and,

WHEREAS, Chief Financial Officer has so certified that funds are available in account number 7-01-43-490-010, Municipal Court – Salary and Wages;

NOW, THEREFORE, BE IT RESOLVED that Keren Shelley is appointed as Acting Part-time Court Administrator for the Municipal Court of Upper Freehold Township at the rate of $25.00 per hour without fringe benefits for work performed for the Municipal Court office, effective September 7, 2017.

BE IT FURTHER RESOLVED, that Keren Shelley be compensated for handling necessary court business in connection with police events, "call outs", during non-business hours at $30.00 per call out.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Township Administrator/Chief Financial Officer and Court Administrator.

This Resolution was approved by the following vote: Mr. Alexander, aye; Mr. Faber, aye; Mr. Moslowski Jr. aye; and Mayor Frascella aye.

Note: In addition to matters listed on this agenda the Township Committee, the executive and legislative body of the Township of Upper Freehold may take any action in the form of a motion on other business as may be deemed necessary.
CONSENT AGENDA

WHEREAS, the following resolutions having heretofore been placed on this agenda require no discussion and same having been previously reviewed by the members of the Township Committee be and are hereby adopted. The following Consent Agenda was offered by Mr. Alexander, moved and seconded by Mr. M

RESOLUTION 153-17 A RESOLUTION AUTHORIZING AN OVERPAYMENT OF TAXES BE REFUNDED ON BLOCK 24.06 LOT 7

WHEREAS, the Tax Collector has certified that a duplicate payment has been made by the Mortgage Company, Corelogic and Northern American Title Group. 200 Century Parkway, Suite D, Mount Laurel, NJ 08054 for the homeowner Jeanette Bressi at 16 Clearwater Drive, Allentown, NJ 08501 of $3,790.83. Northern American Title Group is requesting a refund be made to them.

WHEREAS, Northern American Title Group is requesting that the duplicate overpayment be refunded.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of Upper Freehold Township that the Tax Collector be and hereby authorized to refund $3,790.83 as stated above, and

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the Upper Freehold Finance Office and the Tax Collector.

RESOLUTION 154-17 A RESOLUTION GRANTING A RAFFLE LICENSE TO THE ASHLEY LAUREN FOUNDATION

BE IT RESOLVED, that Raffle License #RL 360-17 be granted to the Ashley Lauren Foundation for an On-Premises Raffle, to be held at the Cream Ridge Golf Course, 181 Route 539, Upper Freehold Township on September 22, 2017, (rain date October 24, 2015)

RESOLUTION 155-17 A RESOLUTION AUTHORIZING A 100% DISABLED VETERAN AUTHORIZING THAT THE TAXES BE CANCELLED

WHEREAS, the Tax Collector has certified (as per the assessor) that a claim for property tax exemption for a disabled veteran with supporting documentation was approved for 100% exemption of property taxes as of April 1, 2017 (New Jersey State guidelines (N.J.S.A. 54:4-3.30 et seq.: L. 1948, c.259).

<table>
<thead>
<tr>
<th>Block/Lot</th>
<th>Owner</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>47.01/9</td>
<td>Kenneth &amp; Patricia Ustick</td>
<td>$8338.78</td>
</tr>
</tbody>
</table>

Note: In addition to matters listed on this agenda the Township Committee, the executive and legislative body of the Township of Upper Freehold may take any action in the form of a motion on other business as may be deemed necessary.
WHEREAS, the Tax Collector is asking for the amount of $8338.78 be cancelled. This property will be tax exempt until further notice.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of Upper Freehold Township that the Tax Collector hereby be authorized to cancel $8338.78 as stated above.

RESOLUTION 156-17 A RESOLUTION GRANTING A RAFFLE LICENSE TO NEW JERSEY FIRE ENGINE & EQUIPMENT MUSEUM

BE IT RESOLVED, that Raffle License #RL 361-17 be granted to New Jersey Fire Engine & Equipment Museum for an On-Premises Raffle, to be held at New Jersey Fire Engine & Equipment Museum, 4 Polhemustown Road, Allentown, NJ, Upper Freehold Township on October 22, 2017.

This Consent Agenda was approved by the following vote: Mr. Alexander, aye; Mr. Faber, aye; Mr. Moslowski Jr., and Mayor Frascella, aye.

DISCUSSION:

2017 Best Practices – CFO/Administrator Kelly advised the Township Committee that Upper Freehold Township scored 100% for the Best Practices and should receive 100% of the State funding.

A motion was offered by Mr. Alexander, moved and seconded by Mr. Moslowski Jr., accepting the 2017 Best Practices.

This motion was approved by the following vote: Mr. Alexander, aye; Mr. Faber, aye; Mr. Moslowski Jr. aye; and Mayor Frascella aye.

NJDOT 2018 Grant preparation - Township Engineer, Patrick Jeffery was present to discuss the roads with the worst condition. Mr. Jeffery suggested submitting two different applications.

RESOLUTION 171-2017 A RESOLUTION AUTHORIZING THE APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR FY 2018 NJDOT MUNICIPAL AID ROAD PROGRAM IMPROVEMENTS TO JONATHAN HOLMES ROAD

Note: In addition to matters listed on this agenda the Township Committee, the executive and legislative body of the Township of Upper Freehold may take any action in the form of a motion on other business as may be deemed necessary.
The following Resolution was offered by Mr. Alexander, moved and seconded by Mr. Moslowski Jr.

WHEREAS, the Township has determined that Jonathan Holmes Road from Meirs Road to Emleys Hill Road, is in a state of disrepair and is in need of reconstruction; and,

WHEREAS, the Township desires to reconstruct said road under the New Jersey Department of Transportation FY 2018 Municipal Aid Trust Fund Program;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Upper Freehold, formally approves the grant application for the above state project.

BE IT FURTHER RESOLVED that the Mayor, and Clerk are hereby authorized to submit an electronic application identified as MA-2018-Jonathan Holmes Road-00594, to the New Jersey Department of Transportation on behalf of the Township of Upper Freehold.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Upper Freehold and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

This Resolution was approved by the following vote: Mr. Alexander, aye; Mr. Faber, aye; Mr. Moslowski Jr. aye; and Mayor Frascella aye.

RESOLUTION 172-17 A RESOLUTION AUTHORIZING THE APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR FY 2018 NJDOT MUNICIPAL AID ROAD PROGRAM IMPROVEMENTS TO EMLEYS HILL ROAD

The following Resolution was offered by Mr. Alexander, moved and seconded by Mr. Moslowski Jr.

WHEREAS, the Township has determined that Emleys Hill Road from Burlington Path Road to Long Acre Drive, is in a state of disrepair and is in need of reconstruction; and,

WHEREAS, the Township desires to reconstruct said road under the New Jersey Department of Transportation FY 2018 Municipal Aid Trust Fund Program;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Upper Freehold, formally approves the grant application for the above state project.
BE IT FURTHER RESOLVED that the Mayor, and Clerk are hereby authorized to submit an electronic application identified as MA-2018-Emleys Hill Road-00595, to the New Jersey Department of Transportation on behalf of the Township of Upper Freehold.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Upper Freehold and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement. This Resolution was approved by the following vote: Mr. Alexander, aye; Mr. Faber, aye; Mr. Moslowski Jr. aye; and Mayor Frascella aye.

PRIVILEGE OF PUBLIC:

There being no public comment the Mayor closed the Privilege of the Public.

PRIVILEGE OF COMMITTEE:

Committeeman Faber – Has attended meetings at the Monmouth County Agriculture meeting regarding the problem on Hill Road with the terrible smell from the cows. Mr. Faber suggested that the Township adopt an Ordinance restricting how many animals someone can have per acre owned.

Committeeman Moslowski Jr. – No Comment

Committeeman Alexander – No Comment

Mayor Frascella – No Comment

TOWNSHIP ATTORNEY READS RESOLUTION FOR TOWNSHIP COMMITTEE TO ADJOURN TO EXECUTIVE SESSION:

The following Resolution was offered by Mr. Moslowski Jr., moved and seconded by Mr. Faber.

BE IT RESOLVED that the following portion of this meeting dealing with the following generally described matters shall not be open to the public:

BE IT FURTHER RESOLVED that it is anticipated that the matters to be considered in private may be disclosed to the Public at a later date under the following circumstance.

Note: In addition to matters listed on this agenda the Township Committee, the executive and legislative body of the Township of Upper Freehold may take any action in the form of a motion on other business as may be deemed necessary.
BE IT FURTHER RESOLVED that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Act:

_____ 1. Rendered confidential by Federal law or that if disclosed would impair receipt of Federal funds.

_____ 2. Rendered confidential by State Statute or Court Rule.

_____ 3. Would constitute an unwarranted invasion of individual privacy.

_____ 4. Deals with collective bargaining, including negotiation positions.

_____ 5. Deals with purchase, lease or acquisition of real property with public funds.

_____ 6. Related to setting of bank rates or the investment of public funds and disclosure could adversely affect the public interest.

_____ 7. Related to tactics and techniques utilized in protecting the safety and property of the public and disclosure may adversely affect the public.

_____ 8. Related to investigation of violations or possible violations of the law.

_____ 9. Related to pending/anticipated litigation or contract negotiations in which the public body is or may be a party.

_____ 10. Falls within the attorney-client privilege and confidentiality is required.

_____ 11. Deals with personnel matters of public employees and employee has not requested that the matter be made public.

_____ 12. Quasi-judicial deliberations after public hearing that may result in imposition of a civil penalty or suspension or loss of a license or permit.

This Resolution was approved by the following vote: Mr. Alexander, aye; Mr. Faber, aye; Mr. Moslowski Jr. aye; and Mayor Frascella aye.

MOTION TO ADJOURN TO OPEN SESSION:

Note: In addition to matters listed on this agenda the Township Committee, the executive and legislative body of the Township of Upper Freehold may take any action in the form of a motion on other business as may be deemed necessary.
There being no further matters for discussion in Closed Session, a motion was offered by Mr. Moslowski Jr., moved and seconded by Mr. Faber, to adjourn to Open Session. All in favor. Nays-none. Motion carried

**RESOLUTION 157-17 A RESOLUTION TO HIRE A FIRE FIGHTER/DRIVER TO BE ASSIGNED TO HOPE FIRE COMPANY #1 PATRICK DONOHER**

The following Resolution was offered by Mr. Alexander, moved and seconded by Mr. Faber. WHEREAS, it has been determined that replacing fulltime Firefighter/Drivers to be assigned to Hope Fire Company #1 would be in the best interest of the health, safety and welfare of the citizens of Upper Freehold Township and the Borough of Allentown; and,

WHEREAS, Mr. Patrick Donoher was hired on a probationary basis effective March 2, 2015 by Resolution 75-15; and,

WHEREAS, Mr. Patrick Donoher was re-classified as a permanent employee effective June 3, 2015 by Resolution 128-15, and,

WHEREAS, Mr. Patrick Donoher resigned from the full time position as Firefighter/Driver effective July 28, 2017 and said resignation was accepted by the Upper Freehold Township Committee on August 3, 2017 by Resolution 141-17; and,

WHEREAS, the vacated position has not been filled, and Mr. Patrick Donoher has requested to be hired as a Firefighter/Driver; and,

WHEREAS, funds for this purpose are available in the 2017 Budget in the appropriation known as Fire: Salary & Wages, Account Number 7-01-25-265-011 and the Chief Financial Officer/Treasurer has so certified in writing.

NOW, THEREFORE, BE IT RESOLVED that Patrick Donoher is hereby appointed to the position of Firefighter/driver on a probationary basis for a minimum of three months, effective September 27, 2017, at an annual step one (1) salary of $34,918 provided that a favorable report of the required physical is received and compliance with the Police and Fireman’s Retirement System is met.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Township Administrator/Chief Financial Officer, Fire Chief of Hope Fire Company #1, the Borough of Allentown and Mr. Donoher.

This Resolution was approved by the following vote: Mr. Alexander, aye; Mr. Faber, aye;

Note: In addition to matters listed on this agenda the Township Committee, the executive and legislative body of the Township of Upper Freehold may take any action in the form of a motion on other business as may be deemed necessary.
RESOLUTION 158-17 A RESOLUTION TO HIRE A FIRE FIGHTER/DRIVER TO BE ASSIGNED TO HOPE FIRE COMPANY #1 – TREVOR GOOD

The following Resolution was offered by Mr. Alexander, moved and seconded by Mr. Moslowski Jr.,

WHEREAS, it has been determined that replacing fulltime Firefighter/Drivers to be assigned to Hope Fire Company #1 would be in the best interest of the health, safety and welfare of the citizens of Upper Freehold Township and the Borough of Allentown; and,

WHEREAS, Mr. Eric Griggs resigned from the full time position as Firefighter/Driver in January, 2017 leaving a vacancy in the department, and,

WHEREAS, Mr. Trevor Good was hired as a per diem firefighter on July 6, 2017 per Resolution 127-17 and the Township Administrator/CFO and the Acting Supervisor of the Fire Department have recommended Mr. Good as a Firefighter/Driver, and,

WHEREAS, funds for this purpose are available in the 2017 Budget in the appropriation known as Fire: Salary & Wages, Account Number 7-01-25-265-011 and the Chief Financial Officer/Treasurer has so certified in writing.

NOW, THEREFORE, BE IT RESOLVED that Trevor Good is hereby appointed to the position of Firefighter/driver on a probationary basis for a minimum three (3) months, effective September 27, 2017, at an annual salary of $34,918 provided that a favorable report of the required physical and compliance with the Police and Fireman’s Retirement System is met.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Township Administrator/Chief Financial Officer, Fire Chief of Hope Fire Company #1, the Borough of Allentown and Mr. Good.

This Resolution was approved by the following vote:  Mr. Alexander, aye; Mr. Faber, aye; Mr. Moslowski Jr. aye; and Mayor Frascella aye.

MOTION TO ADJOURN:  There being no additional business, a motion was offered by Mrs. Mount, moved and seconded by Mr. Alexander that this meeting be adjourned.  The motion was approved by the following vote:  Mr. Alexander, aye; Mr. Faber, aye; Dr. Frascella, aye; and Mayor Moslowski Jr., aye.

Note:  In addition to matters listed on this agenda the Township Committee, the executive and legislative body of the Township of Upper Freehold may take any action in the form of a motion on other business as may be deemed necessary.
Note: In addition to matters listed on this agenda the Township Committee, the executive and legislative body of the Township of Upper Freehold may take any action in the form of a motion on other business as may be deemed necessary.