Deputy Mayor Alexander called the meeting to order at 7:03 p.m. and requested the Clerk to call the roll. The following members were present: Committee members, Mr. Alexander, Robert Faber, Stanley Moslowski Jr., Mrs. LoriSue H. Mount and Mayor Robert A. Frascella. Also present at the dais: Dana L. Tyler, Municipal Clerk, Dianne Kelly, CFO/Administrator, Dennis A. Collins, Esq., Township Attorney. Absent: Mayor Frascella.

Following the Flag Salute, the Clerk announced that the Notice requirements of R.S. 10:4-18 for an "Annual Notice" had been satisfied by the publication of the required advertisement in the Asbury Park Press and the Messenger Press January 12, 2017, posting the notice on the Board in the Upper Freehold Township Municipal Building and filing a copy of said notice with the Municipal Clerk.

The President and Vice Present of the School Board were present to inform the Township Committee the referendum on September 26, 2017, for the school facilities project consisting of various roof replacements, solar electricity generation installations and a new generator installation at Newell Elementary School, and various roof replacements, solar electricity generation installations and auditorium renovations at Allentown High School. The Board is authorized to expend on such project and issue bonds to fund such expenditure in an amount not to exceed $9,959,815.00 The State has agreed to provide annual State debt service aid in the amount of 40% of the project “final eligible costs” of $9,959,815.00. These are items that cannot be included in the budget.

REPORTS: Committee Liaisons will each provide reports on their respective departments, monthly reports prepared by Department Heads, listed herein, are on file in the office of the Municipal Clerk.

- Municipal Court Report – May 2017
- Treasurer Report – May 2017
- Construction Report – June 2017
- Hope Fire Company – Quarterly Report

CORRESPONDENCE: The following correspondence has been received and is on file in the office of the Municipal Clerk. These items will be kept at the counter for review for the next week.

- Manalapan adopted a resolution urging the State Legislature to Approve A-374 which Prohibits a Crematory from being built without prior approval from the Governing Body of the Local
Upper Freehold Township Committee Regular Meeting

July 6, 2017

Municipality
- Letter From resident
- State of NJ, Department of Environmental Protection – Assunpink#4 Dam NJDEP File No. 28-89
- Monmouth County Park System – Monmouth County Municipal Open Space Grant Program – 2017 Funding Available

LAND USE:
- Flood Hazard Area Individual Permit and Freshwater Wetland Application/Right-of-Way of Holmes Mill Road 157 Holmes Mill Road
- PSE&G – Application for a Modified Statewide Freshwater General Permit #2 for Installation of New Natural Gas Distribution Mails in Public Rights-of-Way (For the PSE&G Natural Gas Distribution System)
- Borough of Allentown – Freshwater Wetlands and Flood Hazard Area Application - Allentown Wastewater Treatment Plant Facility Blk 17, Lot 1.01 Upper Freehold Township Blk 45, Lot 1.02
- Robbinsville Twp. – Notice of Master Plan Public Hearing Housing Element and Fair Share Plan – July 13, 2017 at 6:00 pm.
- Robbinsville Twp. – Public Hearing on an Ordinance replacing the entire contents of the existing Affordable Housing Ordinance of the Township of Robbinsville to address the requirements of the Fair Housing Act and the Uniform Housing affordability Controls regarding compliance with the Township’s Affordable Housing Obligation and Ordinance Amending and Revising Various Portions Entitled “Land Use” specifically entitled “General Principles”

MINUTES APPROVED: A motion was offered by Ms. Mount moved and seconded by Mr. Faber, the Regular Meeting and Executive Session Minutes from February 2, 2017, Special Budget Meeting February 16, 2017 be approved. The motion was approved by the following vote: Mr. Faber, aye; Mr. Moskowski Jr., aye; Ms. Mount, aye and Deputy Mayor Alexander aye.

MINUTES APPROVED: A motion was offered by Ms. Mount moved and seconded by Mr. Faber, the Regular Meeting and Executive Session Minutes from March 2, 2017 be approved. The motion was approved by the following vote: Mr. Faber, aye; Mr. Moskowski Jr., aye; Ms. Mount, aye and Deputy Mayor Alexander abstain.

MINUTES APPROVED: A motion was offered by Ms. Mount moved and seconded by Mr. Moskowski Jr., the Regular Meeting and Executive Session Minutes from April 6, 2017 be approved. The motion was approved by the following vote: Mr. Faber, abstain; Mr. Moskowski Jr., aye; Ms. Mount, aye and Deputy Mayor Alexander aye.

Note: In addition to matters listed on this agenda the Township Committee, the executive and legislative body of the Township of Upper Freehold may take any action in the form of a motion on other business as may be deemed necessary.
**RESOLUTION 124-17 A RESOLUTION AUTHORIZING PAYMENT OF BILLS**

The following Resolution was offered by Mrs. Mount, moved and seconded by Mr. Faber.

BE IT RESOLVED, that the following bills, properly certified be the Chief Financial Officer, be paid:

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current Fund</td>
<td>$2,141,817.61</td>
</tr>
<tr>
<td>Capital General Fund</td>
<td>4,160.58</td>
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<tr>
<td>Coah Trust Fund</td>
<td>8,327.60</td>
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<tr>
<td>Developer Escrow Fund</td>
<td>91,704.56</td>
</tr>
<tr>
<td>Dog Trust Fund</td>
<td>$452.50</td>
</tr>
<tr>
<td>Municipal Drug Alliance Trust Fund</td>
<td>$1,462.53</td>
</tr>
<tr>
<td>Open Space Trust Fund</td>
<td>$16,363.66</td>
</tr>
<tr>
<td>Public Defender Trust Fund</td>
<td>$225.00</td>
</tr>
<tr>
<td>Recreation Trust Fund</td>
<td>$4,354.19</td>
</tr>
</tbody>
</table>

**Total** $2,268,868.23

This Resolution was approved by the following vote: Mr. Faber, aye; Mr. Moslowski Jr. aye, except T & M Associates, Mrs. Mount, aye; and Deputy Mayor Alexander, aye.

**RESOLUTION 125-17 A RESOLUTION TO RE-CLASSIFY AN EMPLOYEE FROM PROBATIONARY TO PERMANENT – DUSTIN DEPINTO**

The following Resolution was offered by Mrs. Mount, moved and seconded by Mr. Moslowski.

WHEREAS, Dustin DePinto was hired on a probationary basis effective March 8, 2017 by Resolution 80-17; and,

WHEREAS, Mr. DePinto has performed his duties in a satisfactory manner and the Township Administrator/Chief Financial Officer, Dianne Kelly, and the Department of Public Works Manager, Saverio Fiorenzo, have recommended that he be re-classified as a permanent employee effective July 5, 2017.

NOW THEREFORE BE IT RESOLVED, that the Township Committee of Upper Freehold Township does hereby re-classify Dustin DePinto from a probationary basis to a permanent employee

Note: In addition to matters listed on this agenda the Township Committee, the executive and legislative body of the Township of Upper Freehold may take any action in the form of a motion on other business as may be deemed necessary.
basis effective July 5, 2017.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Township Administrator/Chief Financial Officer, Dianne Kelly; the Department of Public Works Manager, Salverio; and Mr. Dustin DePinto.

This Resolution was approved by the following vote: Mr. Faber, aye; Mr. Moslowski Jr. aye; Mrs. Mount, aye; and Deputy Mayor Alexander, aye.

RESOLUTION 126-17 A RESOLUTION TO HIRE ADDITIONAL PER DIEM FIREFIGHTER KEVIN EDWARD HRUDOWSKY TO BE ON-CALL

The following Resolution was offered by Mrs. Mount, moved and seconded by Mr. Moslowski.

WHEREAS, Upper Freehold Township adopted an Ordinance to create the position of Firefighter for Hope Fire Company #1 to fill a need in the community to have permanent employees available during the day to insure efficient response to emergency calls; and,

WHEREAS, this effort is being funded through a Shared Services Agreement with the Borough of Allentown; and,

WHEREAS, it is necessary to have several qualified Per Diem Firefighters on-call to fill in during vacation days, sick days, or under other circumstances that may arise; and,

WHEREAS, the Acting Supervisor of the Fire Department has recommended Mr. Kevin Edward Hrudowsky to be hired by Upper Freehold Township on an on-call basis to be paid a per diem salary based on an hourly rate of $13.00 per hour, and;

WHEREAS, funds for this purpose are available in the 2017 Budget in the appropriation known as Fire: Salary & Wages, Account Number 7-01-25-265-013 and the Chief Financial Officer/Treasurer has so certified in writing.

NOW, THEREFORE, BE IT RESOLVED, that Mr. Hrudowsky is a qualified applicant and is hereby hired on an on-call basis at a per diem salary based on an hourly rate of $13.00 per hour:

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Township Administrator/Chief Financial Officer, Chief and President of Hope Fire Company #1, the Borough of Allentown and Mr. Hrudowsky.

Note: In addition to matters listed on this agenda the Township Committee, the executive and legislative body of the Township of Upper Freehold may take any action in the form of a motion on other business as may be deemed necessary.
RESOLUTION 127-17 A RESOLUTION TO HIRE ADDITIONAL PER DIEM FIREFIGHTER TREVOR GOOD TO BE ON-CALL

The following Resolution was offered by Mrs. Mount, moved and seconded by Mr. Moslawski.

WHEREAS, Upper Freehold Township adopted an Ordinance to create the position of Firefighter for Hope Fire Company #1 to fill a need in the community to have permanent employees available during the day to insure efficient response to emergency calls; and,

WHEREAS, this effort is being funded through a Shared Services Agreement with the Borough of Allentown; and,

WHEREAS, it is necessary to have several qualified Per Diem Firefighters on-call to fill in during vacation days, sick days, or under other circumstances that may arise; and,

WHEREAS, the Acting Supervisor of the Fire Department has recommended Mr. Trevor Good to be hired by Upper Freehold Township on an on-call basis to be paid a per diem salary based on an hourly rate of $13.00 per hour, and;

WHEREAS, funds for this purpose are available in the 2017 Budget in the appropriation known as Fire: Salary & Wages, Account Number 7-01-25-265-013 and the Chief Financial Officer/Treasurer has so certified in writing.

NOW, THEREFORE, BE IT RESOLVED, that Mr. Good is a qualified applicant and is hereby hired on an on-call basis at a per diem salary based on an hourly rate of $13.00 per hour:

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Township Administrator/Chief Financial Officer, Chief and President of Hope Fire Company #1, the Borough of Allentown and Mr. Good.

This Resolution was approved by the following vote: Mr. Faber, aye; Mr. Moslawski Jr. aye; Mrs. Mount, aye; and Deputy Mayor Alexander, aye.

RESOLUTION 128-17 A RESOLUTION AUTHORIZING THE TOWNSHIP ENGINEER TO PREPARE SPECIFICATIONS AND ADVERTISE A BID

Note: In addition to matters listed on this agenda the Township Committee, the executive and legislative body of the Township of Upper Freehold may take any action in the form of a motion on other business as may be deemed necessary.
The following Resolution was offered by Mrs. Mount, moved and seconded by Mr. Moslowski.

WHEREAS, Upper Freehold Township has been awarded funding through the State of New Jersey, Department of Transportation FY 2017 Aid Program for an application for Roadway Reconstruction to Imlaystown-Hightstown Road and Alternate bids; and,

The project will include the following:
Base Bid ‘A’ (Imlaystown-Hightstown Road)
Base Bid ‘B’ (Davis Station Road)
Alternate Bid ‘C’ (Mid-Block crossing for Monmouth County at former DARE building): (Monmouth County will be paying for this)
Alternate Bid ‘D’ (Roosevelt Road)
Alternate Bid ‘E’ (Babbit Way, Yeger Drive & Lenn Road
Alternate Bid ‘F’ (Mill Pond Road & Damiano Drive)

WHEREAS, the Township Committee of Upper Freehold Township finds it in the best interest of the community to proceed with this Road Reconstruction; and,

WHEREAS, funds for this purpose are available in Bond Ordinance 262-14, 274-16 and Bond Ordinance 282-16 and, as certified by the Chief Finance Officer of Upper Freehold Township.

NOW, THEREFORE, BE IT RESOLVED that the Township Engineer be and is hereby authorized to prepare specifications and advertise bids Road Reconstruction.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Chief Financial Officer, Township Engineer and Public Works.

This Resolution was approved by the following vote: Mr. Alexander, aye; Mr. Faber, aye; Mr. Moslowski Jr. aye; Mrs. Mount, aye.

RESOLUTION 129-17 A RESOLUTION AUTHORIZING A CORRECTIVE ACTION PLAN

The following Resolution was offered by Mrs. Mount, moved and seconded by Mr. Moslowski.

WHEREAS, Local Finance Notice 92-15 dated July 8, 1992 requires a Corrective Action Plan, and

WHEREAS, the Chief Financial Officer has prepared the Corrective Action Plan for the 2016 Audit and submitted same to the Division of Local Government Services, and

Note: In addition to matters listed on this agenda the Township Committee, the executive and legislative body of the Township of Upper Freehold may take any action in the form of a motion on other business as may be deemed necessary.
WHEREAS, the Upper Freehold Township Committee has reviewed the Corrective Action Plan,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Upper Freehold Township, County of Monmouth, State of New Jersey that the Corrective Action Plan is hereby approved and adopted in accordance with Local Finance Notice 92-15.

This Resolution was approved by the following vote: Mr. Alexander, aye; Mr. Faber, aye; Mr. Moslowski Jr. aye; Mrs. Mount, aye.

RESOLUTION 130-17 A RESOLUTION CERTIFYING THE ANNUAL REPORT OF AUDIT FOR 2016

The following Resolution was offered by Mrs. Mount, moved and seconded by Mr. Moslowski.

WHEREAS, N.J.S. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for the Year 2016 has been filed by a Registered Municipal Accountant with the Upper Freehold Township Clerk as per the requirements of N.J.S. 40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled “Schedule of Findings and Recommendations”, and

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled “Schedule of Findings Recommendations”, as evidenced by the group affidavit form of the governing body attached hereto; and,

WHEREAS, such resolution of certification shall be adopted by the governing body no later than forty-five (45) days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and,

WHEREAS, all members of the governing body have received and familiarized themselves with at
least the minimum requirements of the Local Finance Board of the State of New Jersey as stated aforesaid
and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the governing body to the penalty provisions of R.S. 52:27BB-52
to wit:

R.S. 52:27BB-52 - "A local officer or member of a local governing body who, after a date fixed for
compliance, fails or refuses to obey an order of the director (Director of Local Government
Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon
conviction, may be fined no more than one thousand dollars ($1,000) or imprisoned for not more
than one year, or both, and in addition shall forfeit his/her office."

NOW, THEREFORE, BE IT RESOLVED, that the governing body of the Township of Upper
Freehold hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy
of this resolution and the required affidavit to said Board to show evidence of said compliance.

This Resolution was approved by the following vote: Mr. Faber, aye; Mr. Moslowski Jr. aye; Mrs.
Mount, aye; and Deputy Mayor Alexander, aye.

WHEREAS, the following resolutions having heretofore been placed on this agenda require no discussion
and same having been previously reviewed by the members of the Township Committee be and are hereby
adopted. The following Consent Agenda was offered by Ms. Mount, moved and seconded by Mr. Faber.

CONSENT AGENDA

RESOLUTION 131-17 A RESOLUTION REQUESTING APPROVAL OF AN ITEM OF
REVENUE AND APPROPRIATION UNDER NJS 40A:4-87

WHEREAS, NJS 40A:4-87 provides that the Director of the Division of Local Government
Services may approve the insertion of any special item of revenue in the budget of any county or
municipality when such item shall have been made available by law and the amount thereof was not
determined at the time of the adoption of budget, and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal
amount,

NOW, THEREFORE BE IT RESOLVED that the Committee of the Township
of Upper Freehold, County of Monmouth, New Jersey hereby requests the Director of the Division of
Local Government Services to approve the insertion of an item of revenue in the budget of the year 2017

Note: In addition to matters listed on this agenda the Township Committee, the executive and legislative body of the
Township of Upper Freehold may take any action in the form of a motion on other business as may be deemed
necessary.
in the sum of $1,608.50, which item is now available as a revenue from the State of New Jersey Municipal Court Alcohol Education, Rehabilitation and Enforcement Fund pursuant to the provisions of statute (N.J.S.A. 26:2B-35(b)(3), and

    BE IT FURTHER RESOLVED that a like sum of $1,608.50 is hereby appropriated under the caption of “Municipal Court Alcohol Education, Rehabilitation and Enforcement Expenses”

    BE IT FURTHER RESOLVED that the above is the result of funds derived from the “State of New Jersey Municipal Court Alcohol Education, Rehabilitation and Enforcement Fund.

RESOLUTION 132-17 A RESOLUTION AUTHORIZING THE REFUND OF A FEE FOR STREET OPENING PERMIT

    WHEREAS, an application and fee of $250.00 application fee and $300.00 for Inspection Escrow was received by the Upper Freehold Township Municipal Clerk from PSE&G, on May 30, 2017 for a Street Opening Permit on Imlaystown Road in Upper Freehold Township; and,

    WHEREAS, the Township Engineer has submitted a letter dated June 5, 2017 indicating that the site on Imlaystown Road is a road that Monmouth County maintains and that the permit should be issued by Monmouth County rather than Upper Freehold Township.

    NOW, THEREFORE, BE IT RESOLVED that the Treasurer/CFO be and is hereby authorized to refund $250.00 Application Fee and $300.00 Inspection Escrow to PSE&G, for the Permit Application Fee and Escrow as described herein.

    BE IT FURTHER RESOLVED, that a copy of this resolution be forward to the CFO, Township Engineer, and PSE&G.

RESOLUTION 133-17 A RESOLUTION AUTHORIZING THE MAYOR AND CLERK TO SIGN AN SUBORDINATION AGREEMENT

    BE IT RESOLVED that the Mayor and Clerk be and are hereby authorized to execute an subordination agreement to agreement between Upper Freehold Township, Monmouth County and the residence of 257 Route 539, Cream Ridge, NJ 08514, for a program lien subordination to re-pay family members who provided money.

RESOLUTION 134-17 A RESOLUTION GRANTING A RAFFLE LICENSE TO “WITH EDDIES HELP”

Note: In addition to matters listed on this agenda the Township Committee, the executive and legislative body of the Township of Upper Freehold may take any action in the form of a motion on other business as may be deemed necessary.
BE IT RESOLVED, that Raffle License #RL 356-17 be granted to With Eddie’s Help for an Off-Premises Raffle, to be held at Gambler’s Ridge Golf Course, 121 Burlington Path Road, Upper Freehold Township on October 6, 2017.

RESOLUTION 135-17 A RESOLUTION AUTHORIZING THE RELEASE OF A REFUND FOR PERFORMANCE GUARANTEE FILED FOR A STREET OPENING PERMIT

WHEREAS, Verizon Fios filed a $1,000.00 cash guarantee in connection with a Street Opening Permit issued July 1, 2009; and,

WHEREAS, the Township Engineer has inspected the site and found all restoration work performed and found satisfactory.

NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer be and is hereby authorized to refund the $1,000.00 cash performance guarantee filed by Verizon Communications & Affiliated Entities for a Street Opening Permit.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Chief Financial Officer, Verizon Fios and the Township Engineer.

RESOLUTION 136-17 A RESOLUTION DESIGNATING DEPOSITORIES

WHEREAS, Resolution 4-17, titled “Designating Depositories”, was adopted at the January 5, 2017 meeting of the Upper Freehold Township Committee; and,

WHEREAS, the governing body wishes to amend the list of Authorized Signatories on the account below:

NOW, THEREFORE, BE IT RESOLVED, that the list of Designated Depositories is hereby amended to include the following signatories:

Animal Control

Dianne Kelly or Dana Tyler  9760117490  1st Constitution

Board of Health

Dianne Kelly or Dana Tyler  9760117504  1st Constitution

Note: In addition to matters listed on this agenda the Township Committee, the executive and legislative body of the Township of Upper Freehold may take any action in the form of a motion on other business as may be deemed necessary.
RESOLUTION 137-17 A RESOLUTION ACCEPTING A PERFORMANCE BOND FILED BY ALL STAR PROPERTIES & DEVELOPMENT, LLC. AS A GUARANTEE OF SITE IMPROVEMENTS, BLOCK 15, LOT 37.02, PLANNING BOARD APPLICATION 08-12.

WHEREAS, All Star Properties & Development, LLC, has filed a Performance Bond #CM100427 written by First Indemnity of America Insurance Company in the amount of $287,287.56 guaranteeing the site improvements on Block 15, Lot 37.02 in connection with, Planning Board Application #08-12 in Upper Freehold Township as detailed in the letter from Planning Board Engineer, Glenn R. Gerken of T&M Associates dated April 18, 2016 and attached as part of said guarantee; and,

WHEREAS, All Star Properties & Development, LLC has posted required inspection fees and cash portion of this guarantee; and,

WHEREAS, The Township Attorney and Township Engineer have reviewed and approved this performance bond as to form; and,

WHEREAS, The acceptance of this Performance Guarantee does not authorize the issuance of any licenses or permits by the Construction Department but serves as certification to the Planning Board that compliance with the certain portions of the Code of Upper Freehold Township and State Statue regarding Land Use have been met;

THEREFORE, BE IT RESOLVED, That the Township Committee of Upper Freehold Township does hereby accept Performance Bond # CM100427 filed by All Star Properties & Development, LLC as written by First Indemnity of America Insurance Company in the amount of $287,287.56 guaranteeing the site improvements on Block 15, Lot 37.02 in connection with, Planning Board Application #08-12 in Upper Freehold Township as detailed in the letter from Township Engineer, Glenn R. Gerken of T&M Associates dated April 18, 2016 and attached as part of said guarantee

BE IT FURTHER RESOLVED, that the Mayor, Township/Planning Board Engineer and Township Attorney be and the same are hereby authorized to review, accept and/or reject the various deeds involving easements and/or dedications for road widening, drainage, detention basins, site triangles, etc. as required by the Planning Board preliminary approval, the Board Engineer and the Developer's Agreement; and,

BE IT FURTHER RESOLVED, That a copy of this resolution be forwarded to the Township Engineer,
Planning Board, Construction Department and the Developer.

This Resolution was approved by the following vote: Mr. Faber, aye; Mr. Moslowski Jr. aye; Mrs. Mount, aye; and Deputy Mayor Alexander, aye.

DISCUSSION:

NJDOT 2018 Grant preparation - The Township Committee discussed what roads in the Township would be best to apply for the 2018 Grant. Wygant Road was discussed and Committeewoman Mount would like this to be considered in the next Bond Ordinance for roads. This item will be discussed at the next Township Committee and Township Engineer will be present to advise the Township Committee which roads are in the worst condition.

PRIVILEGE OF PUBLIC:

There being no public comment the Deputy Mayor closed the Privilege of Public.

PRIVILEGE OF COMMITTEE:

Committeeman Faber – Mr. Faber announced that he and his wife are Great Grandparents’ again!

Committeeman Moslowski Jr. – No Comment

Committeewoman Mount – No Comment

Deputy Mayor Alexander - Deputy Mayor mentioned the Audit Report commending the staff on another year of doing a great job!

TOWNSHIP ATTORNEY READS RESOLUTION FOR TOWNSHIP COMMITTEE TO ADJOURN TO EXECUTIVE SESSION:

The following Resolution was offered by Mrs. Mount, moved and seconded by Mr. Moslowski.

BE IT RESOLVED that the following portion of this meeting dealing with the following generally described matters shall not be open to the public:

Note: In addition to matters listed on this agenda the Township Committee, the executive and legislative body of the Township of Upper Freehold may take any action in the form of a motion on other business as may be deemed necessary.
BE IT FURTHER RESOLVED that it is anticipated that the matters to be considered in private may be disclosed to the Public at a later date under the following circumstance.

BE IT FURTHER RESOLVED that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Act:

- 1. Rendered confidential by Federal law or that if disclosed would impair receipt of Federal funds.
- 2. Rendered confidential by State Statute or Court Rule.
- 3. Would constitute an unwarranted invasion of individual privacy.
- 4. Deals with collective bargaining, including negotiation positions.
- 5. Deals with purchase, lease or acquisition of real property with public funds.
- 6. Related to setting of bank rates or the investment of public funds and disclosure could adversely affect the public interest.
- 7. Related to tactics and techniques utilized in protecting the safety and property of the public and disclosure may adversely affect the public.
- 8. Related to investigation of violations or possible violations of the law.
- 9. Related to pending/anticipated litigation or contract negotiations in which the public body is or may be a party.
- 10. Falls within the attorney-client privilege and confidentiality is required.
- 11. Deals with personnel matters of public employees and employee has not requested that the matter be made public.
- 12. Quasi-judicial deliberations after public hearing that may result in imposition of a civil penalty or suspension or loss of a license or permit.

This Resolution was approved by the following vote: Mr. Faber, aye; Mr. Mosowski Jr. aye; Mrs.
MOTION TO ADJOURN TO OPEN SESSION:

There being no further matters for discussion in Closed Session, a motion was offered by Mr. Moslowski Jr., moved and seconded by Mr. Faber, to adjourn to Open Session. All in favor. Nays-none. Motion carried

RESOLUTION 138-17 A RESOLUTION TO HIRE AN EMPLOYEE AS A PART-TIME CLERICAL ASSISTANT TO THE CLERK AND TOWNSHIP ADMINISTRATOR, TO THE BOARD OF HEALTH, PLANNING BOARD AND ZONING BOARD

The following Resolution was offered by Mrs. Mount, moved and seconded by Mr. Moslowski.

WHEREAS, there is a need for a part-time, temporary clerical employee in the Upper Freehold Township Municipal Clerk and Administrator’s office, and to the Board of Health, the Planning Board and the Zoning Board, due to the retirement of Betty Tindall; and,

WHEREAS, the position is currently being advertised and posted, and we are still accepting applications; and,

WHEREAS, Nancy Buckalew, who has previous experience working in a Municipal Clerk’s office, has been interviewed by the Township Administrator and Municipal Clerk; and,

WHEREAS, the Township Administrator and Municipal Clerk have recommended that Ms. Buckalew be hired on a part-time, temporary basis to perform the duties currently performed by Betty Tindall in order to ensure the continuation of office operations; and,

WHEREAS, funds for this purpose are provided for in Account #01-20-120-010, Account #01-21-180-010 and Account #01-27-330-010 in the Budget for the year 2017 and the Chief Financial Officer/Treasurer has so certified in writing.

NOW THEREFORE BE IT RESOLVED that the Township Committee of Upper Freehold Township does hereby appoint Nancy Buckalew to the part-time, temporary clerical position in the offices of the Municipal Clerk, Township Administrator, Board of Health, Planning Board and Zoning Board effective July 10, 2017 at a wage rate of $15.00 per hour, with no fringe benefits.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the

Note: In addition to matters listed on this agenda the Township Committee, the executive and legislative body of the Township of Upper Freehold may take any action in the form of a motion on other business as may be deemed necessary.
RESOLUTION 139-17 A RESOLUTION APPOINTING JOSETTE KRATZ TO THE
POSITION OF LAND USE ADMINISTRATOR/PLANNING & ZONING

The following Resolution was offered by Mrs. Mount, moved and seconded by Mr. Moslowski Jr.

WHEREAS, there is a vacancy in the position of Land Use Administrator/Planning & Zoning due to the retirement of Betty Tindall as of June 30, 2017; and,

WHEREAS, Ms. Kratz has successfully completed the Rutgers University Center for Government Services courses qualifying her to serve as a Secretary to Planning and Zoning Boards and has further successfully satisfied the course work and other qualifications necessary to earn the designation of Land Use Administrator; and,

WHEREAS, the Upper Freehold Township Ordinance 264-14 sets a range for the position of Land Use Administrator/Planning & Zoning function; and,

WHEREAS, the Township Committee has selected Josette Kratz to fill this vacancy; and,

WHEREAS, funds for this purpose are available in the 2017 Budget in the appropriation known as Land Use Administrator-Planning & Zoning – Salaries and Wages, Account Number 7-01-21-180-010 and the Chief Financial Officer has so certified in writing.

NOW THEREFORE BE IT RESOLVED that Josette Kratz, effective July 10, 2017, will serve as Land Use Administrator/Planning & Zoning on a probationary basis for a period of not less than 120 days at an annual salary of $6,600, with no fringe benefits.

BE IT FURTHER RESOLVED that should the necessary hours required to perform the duties increase dramatically, the salary amount may be reconsidered by the Township Committee at a later date.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Township Administrator/CFO, the Planning and Zoning Board Chairpersons and Josette Kratz.

This Resolution was approved by the following vote: Mr. Faber, aye; Mr. Moslowski Jr. aye; Mrs.
Mount, aye, and Deputy Mayor Alexander, aye.

A motion was offered by Mrs. Mount, moved and seconded by Mr. Moslowski Jr., confirming for the record that Upper Freehold Township would like to move forward in the Municipal Court Shared Services contract with the Borough of Allentown and Plumsted Township.

This Resolution was approved by the following vote: Mr. Faber, aye; Mr. Moslowski Jr. aye; Mrs. Mount, aye, and Deputy Mayor Alexander, aye.

MOTION TO ADJOURN: There being no additional business, a motion was offered by Mrs. Mount, moved and seconded by Mr. Alexander that this meeting be adjourned.

___________________________
Dana L. Tyler, RMC
Municipal Clerk

Note: In addition to matters listed on this agenda the Township Committee, the executive and legislative body of the Township of Upper Freehold may take any action in the form of a motion on other business as may be deemed necessary.